



# How to Say It on Your Resume: A Top Recruiting Director's Guide to Writing the Perfect Resume for Every Job

*Brad Karsh with Courtney Pike*

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**An insider shows how to tailor a résumé that sets applicants apart from a sea of candidates.**

Recruiting director Brad Karsh has worked with thousands of misguided job seekers. Now he's putting his experience into print, with step-by-step guidelines to improve the wording, content, and format of any résumé.

Knowing how employers choose candidates, the author shows how to make a résumé stand out. Whether readers are looking to make a career change, re-enter the workforce, find a first job, or acquire an internal position, Karsh demonstrates how to transform any résumé and get results. Includes advice for:

- ? First jobs
- ? Re-entering the work force
- ? Applicants who have been laid off
- ? Career changes
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- ? And more

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