



Form 990 Late-Filing Penalty Abatement Manual: How to Write a Successful Reasonable Cause Letter to the IRS

David B. McRee CPA

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The IRS assesses hefty penalties against nonprofit organizations that don't file their Form 990 returns on time. But the law says that the penalties will be abated (removed) if the organization can show reasonable cause. This book shows you what you need to know to write the most effective reasonable cause penalty abatement request letter possible to the IRS given your circumstances. It is written for nonprofit founders, managers, and their professional advisers, such as CPA's and attorneys. The book contains the relevant law and IRS guidance along with the knowledge I've gained by writing letters to the IRS on behalf of nonprofits for over 14 years. It also contains the text of more than seven letters that were successful in having late-filing penalties abated, plus a letter "template" to help you get started on your letter. You'll also find helpful information on filing Form 1023 after the due date as well as on requesting retroactive reinstatement after revocation for non-filing. This is an excellent desk reference for anyone responsible for preparing and filing Form 990 for nonprofit organizations. It will help you quickly and confidently structure and compose an abatement request letter that will significantly increase your chances for success. If you are a CPA or other professional adviser, offering an opportunity for relief from onerous IRS penalties is a valuable service to offer your nonprofit clients. How often do you get a chance to do something that will potentially save your clients tens of thousands of dollars? The IRS, under direction from Congress, is getting tougher on nonprofits. Success in obtaining abatement depends on familiarity with the law, with the applicable Treasury Regulations, and with how the IRS processes penalty abatement requests for nonprofits. The Form 990 Late-filing Penalty Abatement Manual will guide you through the process step-by-step and will show you how to convince the IRS that the organization qualifies for penalty abatement. This is the Second Edition which includes the new guidelines for retroactive reinstatement under IRS Revenue Procedure 2014-11.

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